



RÉPUBLIQUE  
FRANÇAISE

Liberté  
Égalité  
Fraternité

**GIP FIPAN** ))  
ACADÉMIE DE NICE

## Professional qualification as an adult vocational trainer (TP FPA)



Formation éligible  
au CPF



Formation réalisable  
en alternance

Nice

### The benefits of training

Several years of setting up the TP FA  
Success rate: 93%  
Satisfaction rate: 100%  
Job entry rate: 100%

## TRAINING

### OBJECTIVES

The aim of this course is to train the trainer: He/she has full and complete responsibility for the activity of "preparing and running training courses" and may have specific duties such as:

- referent for a training product or course,
- referent or coach for one or more people for the duration of their training or professionalisation contract,
- co-coordinator of a teaching team (without being hierarchical).

### PROGRAMME

#### CCP1. Designing and preparing training

- 1 Developing the pedagogical progression of a multimodal training course based on a request
- 2 Designing a pedagogical and support scenario incorporating multimodality
- 3 Designing learning and assessment activities incorporating multimodality

#### CCP2. Leading a training course and assessing learners' learning achievements

- 4 Leading a training course and facilitating learning using different modalities
- 5 Assessing learners' learning achievements
- 6 Remediating individual learning difficulties

#### CCP3. Supporting learners in training

- 7 Supporting learners in their training pathway
- 8 Welcoming a learner in training and co-constructing their pathway
- 9 Tutoring distance learners
- 10 Supporting learners' professional development

#### CCP4. Include your professional practice in a quality and corporate social responsibility approach

- 11 Respect and ensure respect for the regulations in force in training and in your speciality
- 12 Carry out a watch to maintain your expertise as a trainer and as a professional in your speciality
- 13 Analyse your professional practices

### VALIDATION

- Professional qualification from the Ministry of Labour Level 5 (BTS)

+ d'informations sur cette certification (RNCP37275, libellé exact du diplôme, nom du certificateur, date d'enregistrement de la certification) en cliquant sur :

<https://www.francecompetences.fr/recherche/rncp/37275/>

## WHO SHOULD ATTEND?

### AUDIENCE

All audiences

### PREREQUISITES

Desired but not required (test results, positioning and clarity of professional project take precedence):

- Professional diploma corresponding to the first level of qualification in the sector of activity concerned or equivalent + 3 years' professional experience in this sector.
- Level IV diploma (bac) or equivalent with professional experience whatever the sector.
- Fluency in French (expression and comprehension).
- Fluency in office software (word processing, PowerPoint) and internet research.

## EDUCATIONAL ORGANISATION

### SESSION DATES

from 12 Nov 2024 to 21 Jul 2025 | **FINANCEMENT FRANCE TRAVAIL**  
**DIVERS FINANCEMENTS**

### DURATION

Maximum total duration of 826 hours, including 385 hours on the job and 441 hours at the training centre. The duration of the course is indicative and will be determined according to your profile.

### WORKFORCE

12 people

## TEACHING METHODS, EQUIPMENT AND FOLLOW-UP

### Teaching method

- Mixed training

### Teaching methods

- Combined face-to-face and distance learning

### Equipment

- Unmarked room with video projector

### Monitoring and individualisation

Positioning upstream of training entry.  
Interviews, remediation with the educational referent and/or company referent during training.  
Taking into account beneficiary satisfaction during and at the end of training.  
Possibility of post-training support.

## EXPERTISE OF PARTICIPANTS

Education Nationale certified teachers, Bac +3 trainers with significant experience in adult education, professional lecturers.

## ASSESSMENT AND CERTIFICATION PROCEDURES

Course evaluations (ECF)

Professional portfolio

Interview with a professional jury

Possibility of validating one or more blocks of skills

In the event of partial validation of the certification, the period of validity of the modules obtained is : 12 months.

## FINANCING

### RATE

Total price including VAT : 6615.00 euros

Hourly rate including VAT : 15.00 euros

Hourly rate including VAT : 15.00 Hourly rate including VAT: euros 15.00

. This price is indicative and non-contractual. Depending on your status, this training course may be fully financed. Contact us.

## FINANCING

### Session from 12 November 2024 to 21 July 2025

Training on a sandwich course basis (apprenticeship or professional training contract).

Training eligible for the CPF.

This training course benefits from specific funding from France Travail (places allocated subject to conditions).

However, it is open to anyone who meets the prerequisites. It is organised as a sandwich course, which means that it can be taken by people on professional training or apprenticeship contracts. Contact us for more information.

## HOW DO I REGISTER?

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Positioning test by appointment.

Interview by appointment.

Depending on the funding body, training is available between 15 and 45 days before the start of the course. Please contact us for further information.

## AFTER THE COURSE

- independent trainer, consultant trainer

- trainer-animator for a public or private structure (e.g. training organisation)

## AMENITIES

### Access for people with disabilities

Accessible to people with disabilities

## PRACTICAL INFORMATION

### CONTACTS

Patricia BILLERI - Vocational Training Advisor

T. 06 27 66 57 32 | patricia.billeri@ac-nice.fr

Stéphanie MARESCH - Disability Officer

T. 04 89 08 51 36 | stephanie.maresch@ac-nice.fr

## PLACE OF TRAINING

GIP FIPAN Lycée Masséna | 2 Av. Félix Faure | 06000 Nice

## ORGANIZATION

### GIP FIPAN

Headquarters : GIP FIPAN 06200 Nice

Public reception Monday to Friday from 09.00 to 12.00 and from 14.00 to 17.00

Business registration number : 93060554106